

1. Expectations

- a) Respect the rights of others
- Only **ONE** person speaks at a time.
 - No profanity or suggestive language/actions.
 - Communicate with the teacher. Tell me in advance if you cannot fulfill your requirements.
 - Contribute to the conversations and do not be afraid to make comments or ask questions.
- b) Come prepared to learn and expect to be challenged
- Expect daily assignments emphasizing knowledge application to real world examples.
 - In all assignments, provide detailed, quality work. Remember to demonstrate your thought process by **SHOWING ALL WORK**. Neatness, organization, and presentation facilitate a logical thought process, so these traits count for the remainder of your grade.
 - Courses may require access to the internet and rigorous computer projects utilizing MS EXCEL/WORD, OpenOffice (<https://www.openoffice.org/>), and/or Mathcad® applications and/or Java programming.
 - Calculators are typically not permitted for tests or quizzes in Introduction to Algebra or Algebra 1 P1.
 - Bring required text(s), notebooks, paper (no spiral) to every class. **USE PENCIL ONLY, NO PEN.**
 - Maintain a tabbed dedicated 3 ring binder for this course exclusively. This binder will be graded periodically (about every 4 weeks). Selected classes will maintain notes in the Cloud using One Note (or similar software) shared with the instructor via the internet.
 - Graded assignments must show all work and answers must be double underlined.
 - Expect to develop your public speaking skills. On a regular basis, **ALL** students will orally present their homework assignments for a grade to the class using the whiteboard.
 - Expect to reference the instructor's website at [www/markeredwards.com](http://www.markeredwards.com) regularly.

2. Work Sessions for Mr. Heinen are 3:00 - 4:00 PM every Wednesday

3. Grading Scheme

Typically, grades will be computed and printed according to the scale shown below and given to the student ABOUT every 3 weeks. *Technology permitting*, grade reports will concurrently be e-mailed to parents and/or be available on the web via IC (Infinite Campus). This report should be signed by a parent and returned for a 10 point grade. Students must maintain all their graded work in their mathematics notebook.

Evaluation Group	Approximate Value
Assessments (tests, quizzes, projects)	70% of total grade
Assignments (homework, boards, notebooks, labs, miscellaneous)	30% of total grade

Grade	Scale
A	100 - 90%
B	90 - 80%
C	79 - 70%
D	69 - 60%
F	< 60%

In order to advance to **some** subsequent CCHS math courses, students must receive a C or higher grade. Algebra 1 P1 and P2 students will have a 200-point comprehensive final examination.

4. Errors and Assistance

I am not perfect and will make mistakes. But, I will endeavor to correct any errors and be absolutely fair and objective in my grading. I will do what ever it takes for you to be proficient in the material and pass the course. I love mathematics, science, and engineering. For assistance with homework, projects, etc., students and parents may **contact me anywhere, anytime. My cell: 719.429.1539. E-mail: (primary) mheinen_1@msn.com, (secondary) mheinen1@gmail.com, and (school) heinenm@canoncityschools.org.**

Student Signature: _____

Parent Signature: _____